



## Thank You Email Template

*Sent to your guest speaker after the call is over & the recording and transcripts (if applicable) have been added to the site*

**Subject:** Thanks for the Opportunity, *[First Name]*

Dear *[First Name]*,

Thank you so much for taking time out of your busy schedule to do an interview with me.

I'm already starting to get some great feedback from my subscribers. If you'd like to share the call with your followers, they can find recording and transcripts here:

*[URL]*

If you have any further thoughts, add-on points, or links that you'd like to include in your bio, or the interview transcript, please let me know.

Best regards,  
*[Your Name & Contact info]*

