**Guest Speaker Invitation Email**

**Subject:** Invitation to be a Guest Speaker

Hello \_\_\_\_\_\_ [Title + Last Name],

I hope this message finds you well. I’ve been a fan of your teachings since \_\_\_\_\_\_\_\_ [approximate year]. Your \_\_\_\_\_\_\_\_\_\_ [methods, product, teaching style, message, insight, etc.] is [inspiring, top notch, motivational, etc.]. I know you’re busy, but I wanted to invite you to be a speaker for an upcoming Clubhouse event.

The overall theme of the event is \_\_\_\_\_\_\_\_\_ [theme] where we discuss \_\_\_\_\_\_\_\_ [a few talking points or aspects of it]. The goal is to bring together people from all around the world. To inspire them. To educate them. To provide discussion about \_\_\_\_\_ [topic] and raise awareness of \_\_\_\_\_\_ [issues or solutions].

Your expertise and experience in this area would be an excellent addition to our guest speaker lineup. Our audience consists of \_\_\_\_\_\_\_\_\_\_ [target audience], who as you know, \_\_\_\_\_\_\_\_\_ [something about the audience]. They are always looking for innovative ideas, inspiration, and more information on [topic] and I’m sure they would love learning from you.

We are expecting a high turnout of listeners as we’ve had in the past. By participating, not only are you helping my audience, but also gaining exposure to a whole new audience for yourself. In addition, you would have the opportunity to promote one of your products or services if it can be worked into the conversation in a natural flow.

I would be thrilled to have the opportunity to introduce you and your teachings to my listeners. If you're unfamiliar with Clubhouse rooms, these calls are open-ended so they can last for a short while or days. All I'm asking is for [X-minute] of your time. Of course, you're welcome to stay longer, if you'd like.

Please let me know by \_\_\_ [date] if you are interested.

Thank you for taking the time to read this invitation. I look forward to hearing from you soon.

[Your Name]

[Website Name]

[Site URL]