



## Clubhouse Room Reset Checklist

When you are hosting or you're a moderator, you need to do what's called a room reset every 15 to 30 minutes or so. It's a time to clarify the topic of the room, identify your moderators and featured guests. Remind the audience of the actions you want them to take, so you can continue connecting in the future. New people are entering the room all the time, so it gives everyone in the audience a quick refresh of what is going on in the room.

Some of this will make more sense when you take the bold action to just try it out. It's a fairly simple platform with a short learning curve. The best thing to do is just jump in and all these things will make more sense when you see them and their happening before your eyes. Here are some examples of the types of things you will say:

- Ask your audience to follow all the admins and click the bell by their name so they can be notified of when that speaker starts a room in the future.
- Ask people to click the green button at the top of the screen to join your club.
- Remind everyone to do a PTR – stands for Pull To Refresh. As new people come up from the audience, everyone can PTR to refresh the screen and see the new people on the stage.
- Mention any lead magnets you may be offerings.
- Invite people to your other socials, such as your facebook groups, your website or podcast.
- Mention any sponsor messages.